

FCA Association (SCIO) - SC052771

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# Statute of the Ethnic Minority Programme Office

## **Article 1: Name and Establishment**

- 1.1. The office shall be known as the Ethnic Minority Programme Office (hereinafter referred to as the "Office").
- 1.2. The Office operates under the FCA Association (hereinafter referred to as the "Association").

## **Article 2: Purpose and Objectives**

- 2.1. The purpose of the Office is to promote the welfare and interests of ethnic minority communities within the Association's jurisdiction.
- 2.2. The objectives of the Office include:
- a. Advocating for equal opportunities and rights for ethnic minority individuals.
- b. Organizing programs and initiatives to support ethnic minority communities.
- c. Collaborating with other organizations to enhance the impact of the Office's activities.
- d. Monitoring and reporting on the status and progress of ethnic minority initiatives within the Association.

#### **Article 3: Structure and Governance**

3.1. The Office shall be managed by a Director - Magdalena Olczyk, appointed by the Board of the Association.

- 3.2. The Director shall be supported by a team of staff and volunteers as deemed necessary.
- 3.3. The Office shall report to the Board of the Association on a quarterly basis or as required by the Board.

#### **Article 4: Powers and Duties**

- 4.1. The Office is granted the following execution powers by the Board:
- a. Develop and implement programs and projects aimed at supporting ethnic minority communities.
- b. Allocate budget and resources provided by the Association for the execution of its programs.
- c. Form partnerships and collaborations with external organizations, subject to Board approval.
- d. Conduct research and gather data to inform policies and programs.
- e. Advocate for policy changes within the Association to better support ethnic minority communities.
- 4.2. The Office shall:
- a. Ensure that all activities are in line with the Association's mission and values.
- b. Maintain transparency and accountability in all its operations.
- c. Provide regular updates and reports to the Board and the Association's members.

## **Article 5: Funding and Resources**

- 5.1. The Office shall be funded through the Association's budget, grants, and donations.
- 5.2. The Director shall be responsible for managing the financial resources of the Office, in accordance with the financial policies of the Association.
- 5.3. The Office may apply for external funding and grants without prior approval from the Board. Every application needs to be reported to the Board.

#### Article 6: Amendments

- 6.1. Amendments to this statute may be proposed by the Director or the Board.
- 6.2. Any amendments must be approved by a majority vote of the Board.

#### **Article 7: Dissolution**

- 7.1. The Office may be dissolved by a majority vote of the Board.
- 7.2. Upon dissolution, all assets and funds of the Office shall revert to the Association.

### **Article 8: Effective Date**

8.1. This statute shall become effective immediately upon approval by the Board.

Signed by (FCA Association Board):

Jarosław Jopek (CEO)

Gustaw Fit (COO and Chairman of the Trustee Board)

Julia Nosal (V-Chairman of the Trustee Board)

Magdalena Rozmysłowska (V-Chairman of the Trustee Board)



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